



## Summit West Neighborhood District Board Meeting Minutes

<b>Date</b>	September 10 <sup>th</sup> , 2024
<b>Board members present</b>	<ul style="list-style-type: none"><li>• Will Green (Vice Chair)</li><li>• John LaMotte (Land Use Chair)</li><li>• Natalie Huberman (Membership)</li><li>• Madelyn Nasser (Secretary)</li></ul>
<b>Public present</b>	None (in person, no Zoom this meeting)
<b>Call to order</b>	6:00PM WG called the meeting to order
<b>Verification of quorum</b>	Quorum established
<b>Approval of previous meeting minutes</b>	Minutes from August and September will be reviewed in October

### 1. New Business

#### a. Community Related

- i. JLM reaching back out to Breakroom (Newport Market) to see what space opportunities might be available for future meetings (public meetings, larger events).

#### b. City Related:

- i.

#### c. Board Related

##### i. Outreach

1. Pending update from CS about reaching out to The Grove for booth presence at events
2. Sept 28<sup>th</sup> Farmers Market booth to be cancelled (MN to follow up with CS)
3. NH to consider reaching out to local schools for information that could be sent home with students

##### ii. Electronic updates

1. CS to update Summit West website with “sign up for email newsletter”
2. CS to update mailing list with “resident” designation

##### iii. Opportunity for a monthly article in Summit West Magazine, can we proactively assign a person or topic?

1. JLM to create Word document on Summit West Google Drive with list of ideas

##### iv. Potentially create an always ready Zoom link for our meetings (WG, CS to follow-up)

- v. HOAs
  - 1. City doesn't have comprehensive list of HOAs, planning department suggested HOA Management Company as options.
  - 2. NH to email Robin – is there any baseline information on the HOAs available?
- vi. Postcard
  - 1. JLM, CS review postcard content and formatting. Final draft expected soon from designer.
  - 2. Digital content to be available for additional communications
- d. Treasurer Update and Funding Requests
  - i. Update tabled until October meeting

## 2. Old Business

- a. Community Related
  - i. Talline development into Summit West Neighborhood District
    - 1. JLM responded to the developer
- b. City Related:
  - i. Shevlin Park Road, part of Awbrey Butte Water Project – John to follow up with city
    - 1. WG – maybe the clean-up is a second contractor and also, project might not be done
  - ii. City Application Documents – Request for additional information on the letter/form
    - 1. JLM has written a letter, will send to the city
  - iii. Land Use - Skyline Ranch Road Connection for evacuation route.
    - 1. JLM can follow up with the planning department and potentially also send a written letter to the city requesting an inquiry around timeline with a cc to the developer.
    - 2. WG highlights that additional roadway plans are in the Master Plan for Skyliners and there may be some dependencies
  - iv. Land Use - City is soliciting site applications for inclusion into UGB
- c. Board Related
  - i. Review of Postcard/handout graphics options
  - ii. Membership Mailing to HOA's – Review current draft
  - iii. Aug 31 Farmer's Market booth cancelled by CS
- d. Funding Requests Updates

<b>Board updates</b>	None
<b>Public comment</b>	None
<b>Adjournment</b>	7:21PM NH motions to adjourn (MN seconds), unanimous approval