



**BOARD MEETING MINUTES** May 14, 2024: 6:00-7:30 pm (Downtown Library + Zoom)

Attendees: Will Green, Cheryl Stark, Natalie Huberman, Glen Van Peski, John LaMotte and David Knitowski.

**NEW BUSINESS**

**A. Community:**

- Northwest Crossing Farmers Market run June 1 through September. SWND to have a 10x10 foot booth the last Saturday of each month. Volunteers needed to staff booth. Board members to look into name tags, magnets, banner and table skirt. Board has a table.
- Coffee & Conversation at the Grove will be paused during Farmers Market booth period.
- “Community Connection” featuring speakers was considered a good idea and local historian discussing “Phil’s Trail” could be a good start. C. Stark or W. Green to check availability.
- SWND will be cover feature of Summit West Living Magazine, which will increase its visibility and hopefully membership. Board to have pictures taken soon.

**B. City:**

- City voted to rebrand 13 neighborhood areas as Districts via a code change to avoid confusion with HOA’s and other local associations.

**C. Board:**

- C. Stark and R. Church will continue with web master/media/digital communications. Board voted for open positions as follows:
  - **Cheryl Stark** (Board Chair)
  - **Will Green** (Vice Chair)
  - **Glen Van Peski** (Treasurer)
  - **Open** (Secretary)
  - **Robin Church** (Emergency Preparedness)
  - **John LaMotte** (Land Use)
  - **Natalie Huberman** (Membership)

- David Knitowski has been the Land Use Chair for the past two years and also filled in as Board Chair. *He was thanked by all for a job well done!!!*
- David recently met with J. LaMotte to transition Land Use monitoring/review procedures. Land Use email will remain same for City and public contact (landuse@summitwestbend.org). C. Stark and J. LaMotte will get the keys to the mail box at UPS store.
- Jodi Heng is interested in helping out with Land Use. John will reach out to her when Land Use procedures get reestablished.

#### **D. Funding Requests:**

- C. Stark noted that a tent, table skirt and banner need to be purchased. W. Green will check Costco.
- Cost for hand out post cards and graphic design needs to be explored.
- W. Green estimated expenses for upcoming Bike Night at approximately \$500.
- D. Knitowski submitted his expenses, which included Land Use Mail Box.
- SWND funding is through City of Bend and based on tax lots.
- Budget year starts again on July 1, 2024.

#### **OLD BUSINESS:**

##### **A. Community:**

- Miller School is hosting a Bike Night and SWND will have a booth. W. Green will work with City to set up booth. J. LaMotte noted he can help staff the booth.
- Board will continue with bi-weekly emails to members and will help Chair pair down information that should be posted to lighten her work with editing/posting.
- Board will consider a fall event rather than a summer event at a local park.
- Board discussed City's website, Bend Works, which provides an opportunity to directly input resident concerns regarding infrastructure and transportation at street or corner locations (ie. potholes, overgrown trees in front of stop signs, signage, etc).

##### **B. City:**

- SWND had a booth at the City's Bike Night held in Northwest Crossing on May 12. Approximately 30 residents signed up to be members.
- Board submitted surveys of residents to the City regarding Neighborhood Street Safety Program and transportation issues. City is hosting a Transportation Safety Forum on June 10 at 530pm.

##### **C. Board:**

- See above regarding Board elections/changes. Secretary position is still open.