



SWNA BOARD MEETING MINUTES September 7, 2023

Attendees: Bob Gressens, David Knitowski, Robin Church, Will Green, Cheryl Stark, Makayla Oliver.
No attendees via Zoom.

- I. Call to Order – The meeting was called to order at 6:00 p.m. Bob appointed himself to take meeting minutes.
- II. Meeting Minutes – David motioned to approve the July 6, 2023 meeting minutes; second by Will. Motion passed unanimously.
- III. Business
 - A. Guest Presentations
 - a. Makayla Oliver, Community Relationship Manager, City of Bend, shared best practices, resources available and how she might assist our District. Key points made by Makayla:
 1. Review of the charter of the districts, their independence & funding thru grants from the City.
 2. Importance of communication & community events for residents & City Council.
 3. Importance of the Board being apolitical and serve as conduit of info between City & residents.
 4. There are two full time Bend Community Relationship managers to assist the districts.
 5. Assistance getting questions answered, surveys, organizing community events, arranging community trailers, arranging speakers for town halls, budgeting are some of the most notable services from the above said manager.
 6. City requirements:
 - a. Annual compliance form (completed for 2022)
 - b. Annual meeting
 - c. Land Use Chair to notify of projects in the neighborhood & the Master Plans for all of Bend
 - d. Meetings to be open to public & minutes taken
 - e. Survey once per year
 7. Monthly neighborhood newsletter authored by Makayla covering recent news & upcoming events, changes, etc
 8. Townhalls proposed by SWN were discussed.
 - a. Transportation Utility Fee (TUF) – likely Oct or Nov
 - b. E-Bikes – pending City & School progress
 - c. Tree Regulation Update Advisory Committee (TRUAC) – following check-in with Council
 9. Makayla & Con Fischer, our Treasurer, to meet next week to discuss grants, special grants, typical costs for Districts (events, etc)
 - B. Chair's Report
 - a. Bob updated the Board re the City Council's agreement to participate in SWN proposed town halls. TUF will be first with the Mayor, while eBike & TRUAC await Council meetings to clarify their positions. We are looking to dates & trying to line up venue options. Awbrey Butte & Century West will likely participate.

C. Other Business

- a. Cheryl' reviewed the draft website with robust discussion of the group re design, content, action plan.
- b. David received the following Land Use Notices in August:
 1. August 1, 2023: Bend Food Project – Looking to get the word out in a member newsletter or on the website: fill a bag with food collected on doorstep every two months.
 2. August 3, 2023: Awbrey Butte Waterline Project Construction Update. (***Outside SWNA boundaries.***)
 3. August 7, 2023: City of Bend File No. PLSTR20230360 – Notice of Decision (Approval) for a Type II 3-bedroom whole-house Short Term Rental in the RS Zone at 2773 NW Rainbow Ridge Drive in the Awbrey Ridge Phase II Subdivision.
 4. August 8, 2023 Bend Park & Recreation District – Notice of Open House on Manzanita Ridge Park (formerly known as Skyline West Park Site) on site Wednesday, August 16th and online survey. *Later changed to virtual meeting due to smoke and heat.
 5. August 9, 2023: Tree Regulation Update Advisory Committee (TRUAC) – Fourth Meeting Wednesday, August 17th, 3:00 p.m. to 5:00 p.m. City Council Chambers.
 6. August 11, 2023 City of Bend 2023 Surplus Land Pre-Application Training Thursday, August 14th, 4:00 p.m. to 6:00 p.m., regarding two properties, each less than one acre, for affordable housing.
 7. August 16, 2023: Awbrey Butte Waterline Project Construction Update. (***Outside SWNA boundaries.***)
 8. August 16, 2023 City of Bend Notice of New Application File Nos. PLLD20230342 & PLVAR20230397 for a 40-lot cottage cluster subdivision on 3.16 acres at 19755 Simpson Avenue. Includes a request for a variance to the front yard setback requirement.
 9. August 17, 2023 2023 NW Crossing Tree Lighting Ceremony – changed from December 1st to November 30th. Close portion of NW Crossing Drive from 4:00 pm to 6:30 pm. (***I requested additional information on the exact location of the street closure to post to our website.***)
 10. August 21, 2023 City of Bend – Volunteers needed: test the City's new mobile app for requesting work.
 11. August 22, 2023 Noise Variance Request for Deschutes Brewery on Bond Street Friday, September 15th 12:30 p.m. to 9:00 p.m. (***Outside SWNA boundaries.***)
 12. August 22, 2023 Tree Regulation Update Advisory Committee (TRUAC) – Fifth Meeting Wednesday, August 30th, 12:00 p.m. to 2:00 p.m. City Council Chambers.
 13. August 31, 2023 Bend Park & Recreation District – McKay, Miller's Landing and Columbia Parks River Access Project Update.

14. August 31, 2023 City of Bend Notice of Bend Comprehensive Plan Updates File No. PLTECT20230479 to remove the maximum density requirement in the High Density Residential District and address middle housing:

- Planning Commission Work Session: September 25th
- Planning Commission Public Hearing: October 9th
- City Council First Reading: November 1st
- City Council Second Reading: November 15th

.c Will updated the group on meetings he attended re TUF & eBikes

.d Robin updated the group re coordination with various Emergency preparedness groups

IV. Open Forum – No public comments made.

V. Meeting Adjournment – Robin motioned to adjourn; second by Will. Motion passed unanimously. The meeting adjourned at 7:15 pm.

2023 Meeting Calendar

1st Thursday of the month, 6:00 pm

Downtown Library, 601 NW Wall St, Bend OR 97703

September 7, October 5, November 2, December