



Summit West Neighborhood District Board Meeting Agenda

In Person:

The Assembly Offices Building
2838 NW Crossing Dr.

2ND Floor Conference Room
January 14, 2025, 6:00-7:30 pm

Zoom: <https://us02web.zoom.us/j/84748263028?pwd=TnBnU0lnMXBoUk1aSm9lYXYvSyt1UT09>

If above doesn't work, try:

Login: bendsummitwest@gmail.com password: cUbbuk2nupbewotsiw Meeting ID: 386 840 2108

1. Call to Order
2. Verification of Quorum
3. Approval of Minutes – December Board Meeting
4. **New Business**
 - a. Community Related
 - i.
 - b. City Related:
 - i.
 - c. Board Related
 - i. ND Survey – Review Survey Draft
 1. Incorporate feedback for City Council Goals
 2. What topics/speakers do the ND members want for our General Meeting
 - ii. Open Land Use Chair – any thoughts on candidates?
 - iii. SWND Post Cards and Handouts – Will provided cost of \$300, double sided mailed to 400 addresses., from BMS
 - iv. Motion to approve cost for targeted mailing specific to the Wildfire/Firewise meeting Robin is coordinating with several HOA's?
 - d. Treasurer Update and Funding Requests
 - i. Any new requests for Funding?
5. **Old Business**
 - a. Emergency Preparedness
 - b. Community Related

c. City Related:

d. Board Related

- i. 2025 General Meeting – The Grove will provide space for our General Meeting. We would need to provide any AV equipment, Microphone, Projector and Screen. Makalya has a microphone system and Glen has a projector and screen we can use if the city doesn't have one we can borrow
 1. The proposed date is Thursday May 8th
 2. Ideate on speakers for the General Meeting
 - a. Someone from the City Planning Department to talk about the timeline and process for a new development or business (such as the new Fitness Center in NWX/Discovery West.) Makalya can secure the person for us
 - b. Police?
 - c. Emergency Preparedness?
 - d. Megan Norris – City Council (she is our CC Liaison)
 - e. Other?
- ii. Membership Mailing to HOA's – Update on gathering of HOA's and email addresses (may be a property management company
 3. Draft for letter to HOA's, will include a graphic of our postcard/handout and QR code for the SWND website
- iii. Opportunity for a monthly article in Summit West Magazine, can we proactively assign a person or topic?
- iv. Cheryl added in a field in Mail Chimp to designate if the person is a resident of SWND with Yes, No or Unknown
- v. Additional updates to the Mail Chimp list will be:
 4. Live/Work/Other in Summit West?
 5. Interests – check all that apply
 - a. Transportation
 - b. Land Use
 - c. Emergency Preparedness
 - d. Other Fill in the Blank _____
 - e. Community Events
 - f. Other interests to add?

e. Funding Requests Updates

- i.

6. Board Updates

7. Public Comment

8. Adjournment