



Summit West Neighborhood District Board Meeting Agenda

In Person:

Westside Church, Community Center - 2051 NW Shevlin Park Road

Zoom Meeting: <https://us02web.zoom.us/j/84748263028?pwd=TnBnU0lnMXBoUk1aSm9lYXYvSyt1UT09>

Meeting ID: 386 840 2108

November 11, 2025, 6:00 PM – 7:30 PM

Date	November 11 th , 2025
Board members present	<ul style="list-style-type: none">• Cheryl Stark (Chair)• Kat Holoch (Land Use Chair)• Robin Church (Emergency Preparedness)• Glen Van Peski (Treasurer) - Zoom• Madelyn Nasser (Secretary)
Public present	None (in person, or Zoom)
Call to order	6:06PM CS called the meeting to order
Verification of quorum	Quorum established
Approval of previous meeting minutes	Minutes from October approved (CS motions, KH 2 nd , unanimous approval)

- Board Related
 - New Board Member vote – John LaMotte for the Vice Chair position effective 1-1-2026
 - Motion to approve (CS motion, RC 2nd , unanimous approval)
- Community Related
 - JLM – Ring camera and neighbors reporting porch piracy and car checks.
 - In SWND newsletter – highlight awareness of increased theft opportunity with holiday deliveries, include non-emergency number, going on vacation tell a trusted neighbor...
 - JLM – from Planning Commission meeting:
 - Rene Mitchell – can we invite her to one of our board meetings to hear a bit more about their plans for the ND
 - We will have an assigned Planning Commissioner for our ND (Bob)
- City Related:
 - Cheryl – Transportation Playbook submitted to Rene Mitchel for city review

- Goal to put on our website and to share with other ND
- While waiting for City approval we can put it on our own website and share with our neighbors who communicate traffic concerns to the general@summitwest email
- Treasurer Update and Funding Requests
 - 2025 – 2026 Budget Updates, if any
 - Madelyn reimbursed \$50 for Oregon SoS filing
 - Cheryl reimbursed for \$275 for IRS fee for non-profit tax exempt status
 - New funding requests, if any
- Board Updates
 - Firewise signs
 - Robin will be receiving feedback on the plastic A frame that was used in Sisters for Firewise. The signs are a sizable investment but could be a good option for SWND to communicate Firewise information to targeted neighborhoods.
 - Robin: Non-Profit Status Update, current location in Process
 - Application on Oct 23rd for non-profit tax exemption
 - Madelyn – SWND Signs, review design and confirm. Expense was motioned and approved in the October Board Meeting. Group discussed sign wording.
 - Cheryl – Introduce Nate Evans, helping with Transportation
 - Cheryl – reached out to Steve Platt who is connecting me with Summit's HS
 - JLM – can we set up a SWND table for the ribbon cutting at Manzanita Ridge opening ceremony

Board position updates	JLM voted in as Vice Chair
Public comment	None
Adjournment	7:30PM CS motions to adjourn (MN seconds), unanimous approval