



MINUTES FOR SWND BOARD MEETING

Oct 5, 2023

6:00-7:30 pm

In Person: Hutchinson Room, Downtown Bend Library, 601 NW Wall St.

or

Zoom: <https://us02web.zoom.us/j/84748263028?pwd=TnBnU0lnMXBoUk1aSm9lYXYvSy1UT09>

If above doesn't work, try:

Login: bendsummitwest@gmail.com password: cUbbuk2nupbewotsiw Meeting ID: 386 840 2108

- I. Meeting Called to Order
 - Bob Gressens called the meeting to order at 6:00 p.m.
 - Attendees: Bob Gressens; Robin Church; Will Green; Cheryl Stark and David Knitowski.
- II. Approval of Last Meeting's Minutes (September Board Meeting)
 - The Board approved the meeting minutes from the September 2023 Board Meeting.
- III. Business
 - A. Guest introductions with expressed Board interest (10 minutes)
 - a. Jerry Lamaita – Jerry Lamaita introduced himself to the Board and indicated that he might be interested in joining the Board. He is a two-year Bend resident with a background in advertising and finance.
 - b. Andrew Murray – Andrew Murry initially indicated that he might be interested in joining the Board, but then later declined the invitation to meet with the Board and he did not attend the meeting.
 - B. Chair's report & group discussion
 - a. Townhall updates (10 minutes)
 - i. Transportation Utility FEE (TUF), eBikes, TRUAC, etc
 - ii. dates, venues, project plan to nail all the details
- Bob Gressens organized a town hall meeting for 5:30 p.m. Wednesday, October 25th, at the Summit High School Commons to discuss the City of Bend's proposed Transportation Utility Fee (TUF). Mayor Melanie Keebler, Councilor Mike Riley, Transportation Mobility Director David Abbas and other City Staff will be there to make presentations and answer questions.
- Will Green will lead the outreach. Cheryl Stark said we have +/-600 member email addresses in Mail Chimp. Will, Cheryl and Bob will meet tomorrow (Friday, October 6th) at Bob's house from 2:00 to 4:00 p.m. to plan the town hall.
- Robin Church made a motion to allow SWND to spend up to \$1000 on the town hall. David Knitowski seconded the motion. The motion passed.

- Future town halls will be planned to address eBikes and the Tree Regulation Update Advisory Committee (TRUAC).
 - Bob attended the October 4th TRUAC meeting. Their planned schedule slipped by two months and they will not present recommendations to the City Council until January or February.
 - Bob attended the October 4th City Council work session on eBikes. Councilor Megan Perkins and Representative Emerson Levy proposed prohibiting children age 16 and under from using eBikes.
- b. Outreach to SWN residents (20 minutes)
- i. announcing new Board, member survey results, our focus, new website
 - ii. vehicles for such: emails, social media, publications, HOAs etc
- Bob wants the Board to develop a six-month calendar for what we want to communicate to SWND residents.
- C. Tools update & group discussion (20 minutes, led by Cheryl)
- a. Quick overview of website
 - b. Gameplan to firm up & launch site (design, content)
 - c. How SWN Board & members engage electronically w residents, City of Bend, ourselves
 - Cheryl presented the new website that she's been working on. The site will launch next Monday or Tuesday. The old link will still work. The new website will have four themes: Transportation & Safety; Land Use & Trees; Emergency Preparedness and Upcoming Events. Our website also links to the City of Bend site. Please send Cheryl events for the calendar. Robin mentioned that the City of Bend hired a Director of Emergency Preparedness in March and asked that her podcast be included on the website and that she be invited to a future meeting. Cheryl to set up a general email to forward messages to other Board members.
- D. Round Robin of Board members (5-10 minutes each)
- a. to expand on updates plus discussion, if member desires such time
 - b. begin with Will re the SSP initiative & SWN submission
 - Robin Church: Reported that Bend Park & Recreation staff recommended adding a crosswalk at Shevlin Bluffs/Shevlin Park Roads.
 - Will Green: Will be attending the roundtable on the TUF on Wednesday, October 11th. Can't attend the October 25th town hall. Thinking of joining the Planning Commission. Will be working on SWND's request for two projects as part of the Neighborhood Street Safety Program (NSSP). Will and David will work on this together -due in six weeks.
 - David Knitowski: Will attend the October 9th Planning Commission Public Hearing on proposed changes to the Bend Development Code to remove the maximum density in the RH Zone and to allow SROs in all residential zones.
- E. Prospective vote on new Board members & areas of focus (10 minutes)
- The Board did not vote on any new Board members.
 - Bob asked that he receive Board members' monthly updates by noon on Monday before the Board meetings. He will then check in with Board members before preparing the draft agenda and will send out a draft agenda by 5:00 p.m. on Monday before the Thursday Board meetings. Bob also asked that the minutes from the Board meetings be prepared within two weeks of the meeting.

IV. Public comments, questions and input

- There were no members from the public in attendance or online.

V. Meeting Adjourn 7:30 pm

- The meeting adjourned at 7:30 p.m.