



Date	March 19, 2025 Westside Church, Community Center
Board members present	<ul style="list-style-type: none"> • Cheryl Stark (Chair) • Robin Church (Emergency Preparedness) • Madelyn Nasser (Secretary)
Public present	Robin K
Call to order	5:37 CS called the meeting to order
Verification of quorum	Cheryl has Natalie's proxy which provides quorum
Approval of previous meeting minutes	Minutes from January and February approved

1. New Business

a. Board Related

- i. Land Use Chair – Introduction of Kat Holoch, Motion to approve Kat to the Land Use Chair position (CS motion, RC 2nd, unanimous)
- ii. Email subscribers – Robin's mailing of the SWND post cards and triggered a slew of people subscribing to our newsletter. 28 new subscribers in Feb and 20 in March (through 3/16)
 1. RC – We sent 371 postcards including high hazard neighborhoods (that's where our new subscribers came from, vs neighborhoods where we didn't send cards)
 2. RC – propose to send to other neighborhoods now that we know it is effective
- iii. Maybe also create a door hanger for next time we need a postcard?
- iv. SWND website
 1. RC has a proposal for each board member to add short 3 lines in the Meet the Board section – CS to send email to Board with ideas: time in Bend, outdoor activities, where you live (broadly), favorite haunt in Summit West
- v. Non-profit status
 1. RC points out that we have capped our funding and if we were a non-profit we could apply for grants. Communities that aren't HOAs or don't have a way to receive grant funding for Firewise (for example) the SWND could serve as a mechanism. GP will be asked to research this.

b. Community Related

- i. Bend Bike Swap - Idea, could we have a table for people to sign up for our emails? Maybe coordinate with other districts and give “shifts” across all the districts, they would gather signups from anyone and disperse them to the right ND
 Bend Bike Swap - April 25th - 27th
 The Pavilion - 1001 SW Bradbury Wy, Bend, OR 97702
[Additional Info](#)

City Related:

- ii. Talline added to SWND, City printing new Maps and will provide a new laminated map to SWND
- iii. Open questions from the Envision Bend Workshop
- c. Treasurer Update and Funding Requests
 - i. Expense to date \$685 (includes \$275 Westside rental for the year, \$200 General meeting room rental, \$400 General meeting refreshments, \$360 1st postcard mailing.
 - ii. Request for Funding
 - 1. Motion for up to \$1,200 to print and mail (postcards and handout cards) to cover next mailing (CS motion, KH 2nd, RC amended, MN 2nd, unanimous)

2. Old Business

- a. Emergency Preparedness
 - i. Discussion of the recent letter from the City of Bend about codes for flammable vegetation
- b. Community Related
- c. City Related:
- d. Board Related
 - i. **2025 General Meeting** – The general meeting is confirmed for Wednesday June 4th at Westside Church
 - 1. Save the Date will be in all newsletters until the meeting
 - a. Link to nomination form to be added
 - 2. Present results from Interest and Concerns Survey
 - 3. Speakers secured for the General Meeting
 - 4. Tables for Open House section of meeting (1 hour before the meeting)
 - ii. **Membership Mailing to HOA’s** – Update on gathering of HOA’s and email addresses (may be a property management company)
 - 1. Draft for letter to HOA’s, will include a graphic of our postcard/handout and QR code for the SWND website
- e. **Summit West Magazine** – Monthly article monthly article in Summit West Magazine, can we proactively assign a person or topic?
 - i. **NA** – Summit West magazine closing down
- f. **Funding Requests Updates**

Board updates	Kat Holoch as Land Use Chair
Public comment	None
Adjournment	7:04 PM CS motions “if there no other business I move the meeting to be closed”

